



BHARAT SANCHAR NIGAM LIMITED

(A Govt of India Enterprise)
(Electrical Wing)

**Office of Executive Engineer (E)
BSNL Electrical Division-III**

G- floor, TE Bldg Kellys,
No.22, Kellys Road,
Chennai - 600010.

Office: 044-26474545 Fax: 044-2647 6292
E-mail: eeedn3@gmail.com

E-TENDER DOCUMENT

NAME OF WORK: Operation and maintenance of Electromechanical services in Staff Quarters (Type I, II, III, IV) at JJR Nagar, Chennai. (for the year 2019-21) Recall

NIT No : 42 / EEE/ED-III/CH/2019-20

This tender document contains **55 (fifty five)** pages only.

For E Tender Help Desk of M/s ITI Limited.Tel.No.011 49424365;
Mail Id : twhelpdesk680@gmail.com, bsnlthelpdesk@gmail.com

INDEX

SL.No	Description	Page no.
1	Front cover and Index	2
2	Instructions for bidders for e-tendering	3
3	Notice Inviting Tender form - BSNL EW 6	5
4	General Instructions to the Bidders	9
5	Undertaking to abide by EW 6 & EW 8 (Form 'A')	11
6	Undertaking regarding EPF & ESI provisions (Form 'B')	12
7	Performance report of works (Form 'C')	13
8	No Near relative working certificate (Form 'D')	14
9	Model form of Bank Guarantee for EMD (Annexure-I)	15
10	Model form of Performance security Guarantee bond (Annexure-II)	16
11	Schedule of Quantities	18
12	Technical Specification	23
13	List of Approved Makes	50
14	List of relevant Indian Standards	52
15	Proforma Schedules	53
16	BSNL EW – 8 form	54

**INFORMATION AND INSTRUCTIONS FOR BIDDERS FOR E-TENDERING FORMING PART OF
NIT AND TO BE POSTED ON WEBSITE**

The Executive Engineer (Elect), BSNL, **Electrical Division-III, Chennai** on behalf of the CMD, Bharat Sanchar Nigam Limited, invites online Item rate bids from eligible bidders in Single bid system for the following work:

1	Name of work	“Operation and maintenance of Electromechanical services in Staff Quarters (Type I, II, III, IV) at JJR Nagar, Chennai. (for the year 2019-21) ”Recall.
2	Estimated cost put to tender (Rs.)	Rs.16,24,331/-
3	Earnest Money (Rs.)	Rs.32,487/-
4	Period of completion	Twenty Four Months
5	Last date & time for online submission of tender	Up to 11:00 Hrs. on 07 -09 -2019
6	Last date & time for submission of original Tender cost and EMD	Up to 11:00 Hrs. on 07- 09 -2019
7	Date and time for opening of tender	11:30 Hrs. on 07 -09 – 2019
8	Tender cost (Non refundable)	Rs.500/- (+) GST 18%
9	E-tender Processing fee (Non refundable)	0.05% of estimate cost subject to the minimum of Rs.500/- and Maximum of Rs. 5000/- plus GST

Eligibility Criteria:

The Contractors satisfying the following conditions:

- 1 Average annual turnover during the last 3 years, ending 31st March of the previous financial year, should be at least 30% of the estimated cost put to tender.**

AND

BSNL enlisted contractors in Electrical category of respective class as per their tendering limits.

OR

- 2 Experience of having successfully completed similar works in BSNL comprising of Electrical Installations as part of scope of work during last 7years ending last day of month previous to the one in which applications are invited, should be either of the following :**

Three similar successfully completed works costing not less than the amount equal to 40% of the estimated cost put to tender.

OR

Two similar successfully completed works costing not less than the amount equal to 60% of the estimated cost put to tender.

OR

One similar successfully completed work costing not less than the amount

equal to 80% of the estimated cost put to tender.

(NOTE: The estimated cost of one year shall be considered to evaluate the eligibility criteria. Similar work means "Operation & Maintenance of Electrical Installations")

IMPORTANT NOTE:

1. The self-attested copies of the following documents shall be scanned and uploaded to the e-tendering website within the period of tender submission. Online bid documents submitted by intending bidders shall be opened only of those bidders, who have scanned and uploaded the following documents (and whose uploaded documents are found to be in order), otherwise the bid will not be opened and shall lead to disqualification.
 - a. Tender Fee in the prescribed format
 - b. EMD in the prescribed format
 - c. Certificate of Financial Turnover from Chartered Accountant if applicable
 - d. Documents fulfilling Eligibility criteria.
 - e. Enlistment certificate issued by BSNL(For BSNL enlisted contractors)
 - f. Electrical license issued by TN Govt.
 - g. GST Registration Number Details
 - h. PAN Card
 - i. EPF and ESI Registration certificate (if applicable)
 - j. Undertaking to abide by EW-6 and EW-8 (Form 'A')
 - k. Undertaking regarding EPF and ESI provisions (Form 'B')
 - l. Certificate of work experience issued by client department (Form 'C') if applicable
 - m. Undertaking regarding No Near relative working certificate (Form 'D')

Not uploading the above documents,(even if the documents are submitted physically) shall lead to disqualification.

2. The Physical Tender Fee & EMD shall be deposited in the tender box available in the office of tender opening authority, by the bidder before **11:00 AM** on the tender opening date, failing which the tender shall not be opened.

BSNL EW-6
Bharat Sanchar Nigam Limited
Electrical Wing

Electrical Division: **ED-III, Chennai**

Sub Division: **VII, Chennai**

Item rate tenders on single bid system are invited on behalf of CMD, BSNL for the work "**Operation and maintenance of Electromechanical services in Staff Quarters (Type I, II, III, IV) at JJR Nagar, Chennai. (for the year 2019-21)**" Recall from the eligible bidders as per NIT notification. The enlistment of the bidders should be valid on the opening date of tender. In case the date of opening of tender is extended, the enlistment of bidder should be valid on the original date of opening of tender.

1. Intending bidder is eligible to submit the bid provided that he has definite proof from the appropriate authority, which shall be to the satisfaction of the competent authority as per the eligibility conditions mentioned in the NIT notification page.
2. The work is estimated to cost **Rs. 16,24,331/- (Excluding GST)**. This estimate, however, is given merely as a rough guide.
3. Agreement shall be drawn with the successful bidder on prescribed form as amended up to the date of opening of tender. Bidder shall quote his rates as per various terms and conditions of the said form which will form part of the agreement.
4. The time allowed for carrying out the work will be **Twenty four months** from the 10th day after the date of written order to commence the work.
5. The site for the work is available / or the site for the works shall be made available in parts. The successful bidder shall execute the work in coordination with other agencies working in the campus.
6. The bid documents consisting of plans, specifications, the schedule of quantities of various types of items to be executed and the set of terms and conditions of the contract to be complied with and other necessary documents can be seen and downloaded from website www.tenderwizard.com/BSNL at free of cost. The BSNL EW-8 document can be seen from the web site www.chennai.bsnl.co.in at free of cost.
7. After submission of the bid, the bidder can re-submit revised bid any number of times but before last time and date of submission of tender as notified. While submitting the revised bid, bidder can revise the rate of one or more item(s) any number of times (he need not re-enter rate of all the items) but before last time and date of submission of tender as notified.
8. The Tender Fee in the form of Demand Draft issued by the Nationalized / Scheduled bank authorized by the Reserve Bank of India, drawn in favour of **BSNL, CHENNAI TELPHONES** payable at **CHENNAI** shall be scanned & uploaded in the e-tendering website within the period of tender submission. The validity of the tender cost in the form of DD shall be **60 days** from the date of opening.
9. The Earnest money deposit (EMD) in the form of Demand Draft / FDR / BG (BG is only for Air Conditioning, Diesel Engine Alternator, Lifts, and Sub Station works wherever the amount of EMD is more than Rs.20,000)/ CDR of a nationalized / scheduled bank authorized by the Reserve Bank of India, drawn in favour of **BSNL, CHENNAI TELPHONES** payable at **CHENNAI** shall be scanned & uploaded in the e-tendering website within the period of tender submission. The validity of the EMD in the form of DD shall be **60 days** from the date of opening. If the EMD is in the form of CDR/FDR/BG, the validity shall be **180 days** from the date of opening. In case of L1 bidder, the validity of CDR/FDR/BG is to be extended up to the observation period as that of the Performance guarantee / Security deposit.

10. The Physical **TENDER COST** and **EMD** of which the scanned copy is uploaded shall be deposited by all the bidders before **11:00 AM** on the tender opening date, failing which the tender shall not be opened.
11. Interested bidder who wishes to participate in the bid shall pay the e-tender processing fee to M/s. ITI Limited through their e-gateway by credit / debit card / internet banking / RTGS / NEFT facility.
12. All the documents as specified in the tender document shall be scanned and uploaded to the e-Tendering website within the period of bid submission.
13. Online bid documents submitted by intending bidders shall be opened only of those bidders, who have deposited e-Tender Processing Fee with M/s ITI Limited and Earnest Money Deposit and other documents fulfilling eligibility criteria, scanned and uploaded are found in order.
14. The last date for online submission of bid is **07 -09 -2019 up to 11:00 AM** and the bid submitted shall be opened at **11:30 AM on 07 -09 -2019**. If a holiday is declared on the tender opening day, the tender will be opened on the next working day.
15. The e-Tender processing fee is non-refundable.
16. **Performance Guarantee:** The bidder is required to furnish Performance guarantee for an amount equal to 5% of the contract value in the form of bank guarantee/CDR/FDR/DD (of a nationalized/ Scheduled Bank in a standard format) within two weeks from the date of issue of acceptance letter. This period can be further extended by the Engineer-in-charge up to a maximum period of two weeks on written request of Bidder. The validity period of the performance security in the form of performance bank guarantee shall be: Three Months from the date of actual completion of work, for AMC works and ~~One year from the date of actual completion of work for all other works.~~ **In case the bidder fails to deposit the said performance guarantee within the stipulated period, including the extended period if any, the Earnest Money deposited by the bidder shall be forfeited automatically without any notice to the bidder and the bidder will not be allowed to participate in the re tendering for the same work.**
17. **Security Deposit:** In addition to Performance guarantee stated above, a sum @ 10% of the gross amount of the bill shall be deducted from each running bill of the contractor till the sum be deducted with the sum already deposited as earnest money, will amount to security deposit of 5% of the contract value of the work. **The security deposit shall be released after an observation period as follows: Three Months from the date of actual completion of work, for AMC works; and ~~One year from the date of actual completion of work for all other works.~~**
18. In case any discrepancy is noticed in the documents as uploaded at the time of submission of the bid online, then the bid submitted shall become invalid and the BSNL shall, without prejudice to any other right or remedy, be at liberty to forfeit 50% of the said earnest money as aforesaid. Further, the bidder shall not be allowed to participate in the retendering process of the work.
19. Intending bidders are advised to inspect and examine the site and its surroundings and satisfy themselves before submitting their tenders, the form and nature of the site, the means of access to the site, the accommodation they may require and in general shall themselves obtain all necessary information as to risks, contingencies and other circumstances which may influence or affect their tender. A bidder shall be deemed to have full knowledge of the site whether he inspects it or not and no extra charge consequent on any misunderstanding or otherwise shall be allowed. The bidder shall be responsible for arranging and maintaining at his own cost all materials, tools & plants, water, electricity access, facilities for workers and all other services required for executing the work unless otherwise specifically provided for in the contract documents. Submission of a tender by a bidder implies that he has read this notice